

VA Education Benefits Checklist

- If you are the veteran, apply to use your benefits with the VA. Benefits can be applied for online at <http://benefits.va.gov/gibill/>.

First time applying for a VA Education Program?

Initial Application or Certificate of Eligibility (COE) 26-1880

Chapter 30, 33, 1606, 1607 **VA form 22-1990***

Chapter 35 **VA form 22-5490***

Chapter 31 **VA form 28-1900***

**Transfer Students/Change of Program or
Place of Training**

Chapter 30, 33, 1606, 1607 **VA form 22-1995***

Chapter 35 **VA form 22-5495***

You may apply online through the Veterans On-Line Application (VONAPP) at www.gibill.va.gov. Click on Apply Online. Print a copy of your online application.

- If you are the dependent or spouse of a veteran who is transferring benefits under Chapter 33 Post 9/11 make sure that the benefits have been approved for transfer by the DoD. Once they have been approved for transfer, you, the dependent or spouse will now be considered the veteran and you will need to apply for benefits by going online to <http://benefits.va.gov/gibill/>.
- If you are a dependent or spouse using Chapter 35 or dependents using Chapter 33 Post 9/11 Marine GYSGT John David Fry Scholarship please contact the VA to complete the appropriate documentation to become approved for benefits.
- Once you have been approved to use benefits the VA will send a Certificate of Eligibility (COE) to you. You will need to send a copy of the COE to the school for your file.
- For Chapters 30, 35, 1606 and 1607 your benefits are paid directly to you from the VA. You must make arrangements with the Student Accounts/ Financial Aid Office to pay your bill by the due date.
- For Chapter 31, Vocational Rehabilitation, your charges will be submitted to the VA upon completion of certification. In order for your benefits to be certified please make sure that your case manager has submitted a VA 22-1905 for certification.
- For Chapter 33 Post 9/11 you must make arrangements with the Student Accounts/ Financial Aid Office for any portion of your bill not covered by your education benefits by the due date. Proof of current eligibility for Chapter 33 Post 9/11 benefits must be submitted along with your request for certification in order to have any portion of the bill credited by anticipation of Chapter 33 Post 9/11 Tuition and Fees payment. Proof of current eligibility may be submitted in one of two possible formats. Either submit an updated current copy of your Certificate of Eligibility or by creating an eBenefits account by going online to <https://www.va.gov/education/about-gi-bill-benefits/post-9-11/> and submitting the Education Enrollment Status page. The student will be responsible for making payment arrangements with Student Accounts/ Financial Aid Office for their entire balance due by the due date if proof of current eligibility is not submitted.
- Submit **official copies of transcripts** from previous colleges attended, copy of VA form **DD-214** Member Copy-4 (*if a veteran*) or form **DD-2384** Notice of Basic Eligibility (NOBE, *if in the Reserves*).

For more information, please contact your School Certifying Official in admissions Jacqueline Ortiz or in financial aid Giovanna Navarro.