

## Campus Security Act Disclosure Statement

The Campus Security Act (Public Law 102-26) requires postsecondary institutions to disclose the number of instances in which certain specific types of crimes have occurred in any building or on any property owned or controlled by this institution which is used for activities related to the educational purpose of the institution and/or any building or property owned or controlled by student organizations recognized by this institution. In compliance with that law, the following reflects this institution's crime statistics for the period between 1/1/2015 and 12/31/2017.

See attached map for our campus which includes outlines of the building and parking lots that students use while attending classes at Christine Valmy International School.

### Updated as of September 4, 2018

View of Christine Valmy International School of Esthetics & Cosmetology front of building from the street:



Aerial View of Christine Valmy International School of Esthetics & Cosmetology:



The following criminal offenses, published each year and must be report no later than October 1 of each year, include any crime statistics that occurred on campus during the previous three calendar year periods.

**Report Distribution Date:  
Occurrences within CY 2015, 2016 and 2017**

Crimes Reported	2015	2016	2017	Location: C=Campus N=Non-campus P=Public Area	*Hate Crime
<b>Criminal Homicide</b>					
• Murder (Includes non-negligent manslaughter)	0	0	0		
• Negligent manslaughter	0	0	0		
<b>Sex Offenses</b>					
• Sex offenses - forcible	0	0	0		
• Sex offenses - non-forcible	0	0	0		
• Sex offenses - sodomy	0	0	0		
• Sex offenses – sexual assault with an object	0	0	0		
Robbery	0	0	0		
Aggravated assaults	0	0	0		
Burglaries	0	0	0		
Motor Vehicle Thefts (on Campus)	0	0	0		
Arson	0	0	0		
Larceny - Theft	0	0	0		
Simple Assault	0	0	0		
Intimidation	1	0	0	C	
Destruction/Damage/Vandalism of property	0	0	0		
Any other Crime involving bodily injury	0	0	1	C	
<b>Number of arrests made for the following crimes</b>					
Liquor Laws	0	0	0		
Drug Laws	0	0	0		
Illegal Weapons Possession	0	0	0		
<b>Crimes Against Women Act</b>					
Domestic violence	0	0	1	NC	
Dating violence	0	0	0		
Stalking	0	0	0		

**Hate Offenses**

The school must report by category of prejudice the following crimes reported to local police agencies or to a campus security authority that manifest evidence that the victim was intentionally selected because of the victim’s actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability, as prescribed by the Hate Crimes Statistics Act (28 U.S.C 534) occurred.

**Crimes Against Women**

The HEA defines the new crime categories of domestic violence, dating violence & stalking in accordance with Section 40002(a) of the *Violence Against Women Act of 1994* as follows:

- ❖ “Domestic violence” means a “felony or misdemeanor crime of violence committed by...
  - A current or former spouse or intimate partner of the victim,
  - A person with whom the victim shares a child in common,
  - A person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner,

- A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies [under the VAWA],
- Any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction"
- ❖ "Dating violence" means "violence committed by a person...
  - Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
  - Where the existence of such a relationship shall be determined based on a consideration of the following factors:
    - The length of the relationship;
    - The type of the relationship; and
    - The frequency of interactions between the persons involved in the relationship."
- ❖ "Stalking" means "engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
  - Fear for his or her safety or the safety of others; or
  - Suffer substantial emotional distress."

### Definition of Terms

- The term **primary prevention** refers to programming, initiatives & strategies intended to stop domestic violence, dating violence, sexual assault or stalking before it occurs to prevent initial perpetration or victimization through the promotion of positive & healthy behaviors and beliefs. Efforts to change behavior & social norms, promote healthy relationships, healthy sexuality & egalitarian gender roles, understanding risk & protective factors for bystander inaction & changing social norms around bystander inaction are all examples of **primary prevention**.
- The term **awareness program** refers to programs, campaigns or initiatives that increase audience knowledge of the issues of sexual assault, domestic violence, dating violence & stalking—and share information & resources to prevent interpersonal violence, promote safety and reduce perpetration. These efforts can include campus community-wide mobilizations, as well as targeted audience-specific programs for both students & employees. Awareness month campaigns, "speak outs", rallies, marches, poster campaigns & resource websites and educational programming that focus on sharing resources & information about these issues are examples of **awareness programs**.
- The term **risk reduction** refers to approaches that seek to mitigate factors that may increase the likelihood of perpetration, victimization or bystander inaction. Risk reduction focuses on helping individuals & communities address the institutional structures or cultural conditions that facilitate sexual violence, dating violence & stalking to increase safety. Examples of **risk reduction** may include, but are not limited to, general crime prevention education, campus escort programs, programs that educate on how to create individual & community safety plans and strategies, bystander intervention programs that educate how to recognize & interrupt situations of harm, or implementing a communications system that can notify an entire campus of immediate threats to security.
- The term **ongoing awareness & prevention campaigns** refers to campaigns that are sustained over time focusing on increasing awareness or understanding of topics relevant to sexual assault, dating violence & stalking prevention. These programs will occur at different levels at the school (ie: faculty, incoming students, etc.) & will utilize a range of strategies. Ongoing awareness & prevention campaigns may include information about what constitutes sexual assault, dating violence, intimate partner abuse & stalking, changing social norms, promoting recognition of perpetrator tactics, enhancing understanding of consent & advancing pro-social behaviors of individuals & communities. Effective **ongoing awareness & prevention campaigns** will include developmentally-appropriate content for the specific audience & its knowledge & awareness level—and will provide positive and concrete ways for individuals to get involved.
- The term **bystander intervention** refers to safe & positive options that may be carried out by an individual(s) to prevent harm or intervene in situations of potential harm where there is a risk of domestic violence, dating violence, sexual assault or stalking against a person other than the bystander. Effective **bystander intervention** training prepares participants to recognize situations of potential harm, overcoming barriers to intervening, identifying safe & effective intervention options & taking action.

## General Policy Statements & Information

### 1. Policy Statement Addressing Issuing Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the Assistant Director or Instructor Supervisor, constitutes an ongoing or continuing threat, a campus-wide “timely warning” will be issued. The warning will be issued through the general e-mail system to students, faculty, and staff, or via the emergency text-notification system typically used for inclement weather & school closings.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Assistant Director or Instructor Supervisor may also post a notice on all entrance doors to the school, printed on red-colored paper, providing the school community with more immediate notification. Anyone with information warranting a timely warning should report the circumstances to the Assistant Director or Instructor Supervisor, by phone (973-575-1050) or in person at the school main office located at: 285 Changebridge Road, Pine Brook, NJ 07058.

### 2. Policy Statement Addressing Preparation of Disclosure of Crime Statistics

The School’s Compliance & Educational Manager prepares this report to comply with the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act*. The full text of this report can be provided by inquiry to the school either via email: [admin@christinevalmy.com](mailto:admin@christinevalmy.com), phone: 973-575-1050 x121 or visiting the above-noted address. This report is prepared in cooperation with local law enforcement agencies surrounding our main campus and alternate sites. Campus crime, arrest and referral statistics include those reported to the Assistant Director or Instructor Supervisor, designated school officials, and local law enforcement agencies. These statistics may also include crimes that have occurred in private residences or businesses and is not required by law. A procedure is in place to anonymously capture crime statistics disclosed confidentially.

Upon enrollment, a copy is provided to all students & signed that it has been reviewed and received. If an enrolled student continues to receive education at our school for over one year, an updated copy is reviewed with the student & signed as received. Employees of the school review & receive a new copy annually. Copies of the report may also be obtained at the School in the office of the Assistant Director at 285 Changebridge Road, Pine Brook, NJ 07058 or by calling 973-575-1050 x121. All prospective employees may obtain a copy by calling the above number or by email: [admin@christinevalmy.com](mailto:admin@christinevalmy.com)

## To Report a Crime & Other Contact Information

Office Responsible to provide a copy of the Campus Security information	Enrollment Officer (Jacqueline Simmons), at time of student enrollment
Who to contact to report an incident at the Institution	Assistant Director (Janine Novak) &/or Instructor Supervisor (Nora Cannizzo)
Local law enforcement agency to report an incident	Montville Twp. Police Department: 973-257-4300
Title IX Coordinator name & contact information	Nora Cannizzo: 973-575-1050 x140

List of agencies & contacts in our area that can provide assistance to anyone who believes they are a victim

**State of NJ VINE (Victim Notification) hotline (24/7):** 1-877-VINE-4-NJ

**NJ Child Abuse and Neglect Hotline:**  
1-877-NJ-ABUSE (652-2873) / 1-800-835-5510 (TTY)

**Statewide Domestic Violence Hotline:**  
1-800-572-SAFE

**NJ Coalition Against Sexual Assault:**  
1-800-601-7200

**NJ Coalition for Battered Women**  
1-609-584-8107

**NJ Human Trafficking Hotline**  
1-855-363-6548

**Jersey Battered Women's Service & Emergency Shelter (24/7)**  
973-267-4763/ 973-285-9095 (TTY)

**The Morris County Sexual Assault Response Team (SART)** can be contacted at (973)285-2900

❖ **Morris Cares**, works with SART, maintains a 24/7 hotline and can be contacted at (973)829-0587

**Jersey Battered Women's Services (JBWS)** can provide support and resources for Dating or Domestic Violence or Stalking and can be contacted at their 24-Hour Helpline): 973-267-4763, or at [info@jbws.org](mailto:info@jbws.org), or by mail at: JBWS, P.O. Box 1437, Morristown, NJ 07962

❖ **Jersey Center for Non-Violence** is a program sponsored by JBWS to help people examine the use of force and/or abuse within intimate relationships and to learn alternatives. They can be contacted at [jcnv@jbws.org](mailto:jcnv@jbws.org); Fax: 973-539-4068; or Phone: 973-539-7801

**Jersey Center for Non-Violence** can be contacted at: **Counseling for Men and Boys:** 973-539-7801, or **Counseling for Women through Vista:** 973-539-7801

**The National Stalking Resource Center** can be reached at:  
<http://www.victimsofcrime.org/our-programs/stalking-resource-center>

#### Legal Resources

**Legal Services of Northwest New Jersey**  
30 Schuyler Place, 2nd Floor  
P.O. Box 900, Morristown, NJ 07963  
Tele: (973) 285-6911  
Fax: (973) 605-8991  
E-mail: [lsnwj-morris@lsnj.org](mailto:lsnwj-morris@lsnj.org)

<p>List of agencies &amp; contacts in our area that can provide assistance to anyone who believes they are a victim</p>	<p><b>Jersey Battered Women's Services</b> can also provide assistance with respect to restraining orders. Their hotline is (973)-267-4763.</p> <p><b>Volunteer Lawyers for Justice</b> can be contacted at PO Box 32040, Newark, NJ 07102.</p>
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**3. Policy Statement Addressing Voluntary Confidential Reporting**

If you are the victim of a crime and do not want to pursue action within the school system or criminal justice system, you may still want to consider making a confidential report. With your permission, the Assistant Director or Instructor Supervisor, or her designee, can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the School can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

**4. Policy Statement Addressing Limited Voluntary Confidential Reporting**

The local Police Department encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public records under state law, the local Police Department cannot hold reports of crime in confidence. Confidential reports for purposes of inclusion in the annual disclosure of crime statistics can generally be made to the Assistant Director or Instructor Supervisor.

**5. Policy Statement Addressing Security and Access**

During business hours, the School will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours, access to all School facilities is by key, if issued. In the case of periods of extended closing, the School will admit only those with prior written approval to all facilities. This school does not have residence halls. Emergencies may necessitate changes or alterations to any posted schedules. Areas, if any, that are revealed as problematic have security surveys conducted of them & the Assistant Director reviews these results. Security areas examined are landscaping, locks, alarms, lighting and communications.

**6. Policy Statement Addressing Campus Law Enforcement Authority**

This school does not have Law Enforcement Authority or Arrest Authority

**7. Policy Statement Addressing the Encouragement of Accurate and Prompt Crime Reporting**

Community members, students, faculty, staff and guests are encouraged to report all crimes and public safety related incidents to the Assistant Director or Instructor Supervisor in a timely manner. To report any crime (emergency or non-), security or public safety-related matter on the School campus, call the Assistant Director or Instructor Supervisor at 973-575-1050.

**8. Policy Statement Addressing Counselors and Confidential Crime Reporting (For Institutions with Confidential Reporting Procedures)**

This school does not have professional Counselor on staff.

**9. Policy Statement Addressing Security Awareness Programs for Students and Employees**

During enrollment, students are informed about crime on-campus and in surrounding neighborhoods & the information is touched upon again during Orientation on the first day of school. Similar information is presented to new employees. Crime Prevention and Sexual Assault Prevention dialog & discussion is offered on a continual basis. A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their surroundings for their own security and the security of others, especially for our evening class students. When time is of the essence, emergency information is released to the school community through security alerts posted prominently throughout campus, through emails &/or phone texts sent all students and staff.

**10. Policy Statement Addressing Crime Prevention Programs for Students and Employees**

Our school does not offer any regular Crime Prevention Programs on campus. To enhance your personal safety, especially for our evening students & staff, walk to your car with friends or someone from class.

**11. Policy Statement Addressing Criminal Activity Off-Campus (for institutions whose Police monitor off-campus activity)**

Our school does not have a monitor off-campus crime and does not have campus police.

**12. Policy Statement Addressing Alcoholic Beverages**

The possession, sale or the furnishing of alcohol on the school campus is governed by New Jersey State Law. However, the enforcement of alcohol laws on-campus is the primary responsibility of the Montville Twp. Police Department. Christine Valmy International School has been designated “drug free” and consumption of alcohol is not permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both State and federal laws. Such laws are strictly enforced by Christine Valmy International School through the Montville Twp. Police Department. Violators are subject to School disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. It is also a violation of the School’s Alcohol Policy for anyone to consume or possess alcohol in any public or private area of campus. Individuals, organizations or groups violating alcohol/substance policies or laws may be subject to sanctions by Christine Valmy International School.

**13. Policy Statement Addressing Illegal Drug Possession**

Christine Valmy International School has been designated “drug free” and the consumption of alcohol is not permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both State and federal laws. Such laws are strictly enforced by the Montville Twp. Police Department. Violators are subject to disciplinary action, criminal prosecution, fine and imprisonment.

**14. Policy Statement Addressing Substance Abuse Education**

The School does not have a prevention program other than to refer student and employees to outside help.

**15. Policy Statement Addressing Preventing and Responding to Sex Offenses**

Christine Valmy International School does not offer a regular program for educating the school community about sexual assaults and date rape. Our School works closely with the Montville Twp. Police Department which will offer sexual assault education information to our students and staff, upon request.

If you are a victim of a sexual assault at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The Montville Twp. Police Department strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a local police officer. Filing a police report with a local officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will:

- ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim;
- provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam);

- assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system. Counseling and support services outside Christine Valmy International School can be obtained through the Rape and Sexual Abuse Center and the Victim Intervention Program of the Montville Twp. Police Department.

16. On-campus disciplinary action in cases of alleged sexual assault will be based on the findings of the law enforcement agency investigating the facts pertaining to the crime and other mitigating circumstances.
17. These records are available upon request through the administrative offices.
18. Information for crime victims about disciplinary proceedings. The institution must, upon written request, disclose to the alleged victim of any crime of violence, or a non-forcible sex offense, the results of any disciplinary proceedings conducted by the institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of the crime or offense, the information shall be provided, upon request to the next of kin of the alleged victim. This provision applies to any disciplinary proceeding conducted by the institution on or after August 14, 2009.
19. As part of the Crime Control and Law Enforcement Act of 1994, this institution is required to make the following link/information available to the campus community where information can be accessed regarding registered sex offenders. This website is maintained by the NJ State Police and can provide you with various search options (geographic, individual name, vehicle registry & advanced) to locate registered sex offenders living or working near our school: [https://www20.state.nj.us/LPS\\_spoff/SetSession](https://www20.state.nj.us/LPS_spoff/SetSession)

**20. Timely Warning**

In the event that a situation arises, either on- or off-campus, that, in judgment of the School Owner, Assistant Director or other members of administrative staff present and in charge, constitutes ongoing or continuing threat, a campus-wide “timely warning” will be issued. The notification will include a short description of the crime or incident, giving the time, date & location, reported offense, suspect description and any other pertinent information used to facilitate the crime. The notification will also include personal safety information to aid members of Christine Valmy International School in protecting themselves from becoming victims of a similar crime. The warning will be broadcast through the Assistant Director or Instructor Supervisor to all staff members, and each classroom teacher will, in turn, alert their students upon arrival to school. Depending on the nature of the emergency, a decision will be made to utilize other methods or notification, including posting of red-colored flyers titled “SECURITY ALERT” on all building entrances.

**21. Emergency Evacuation Plan**

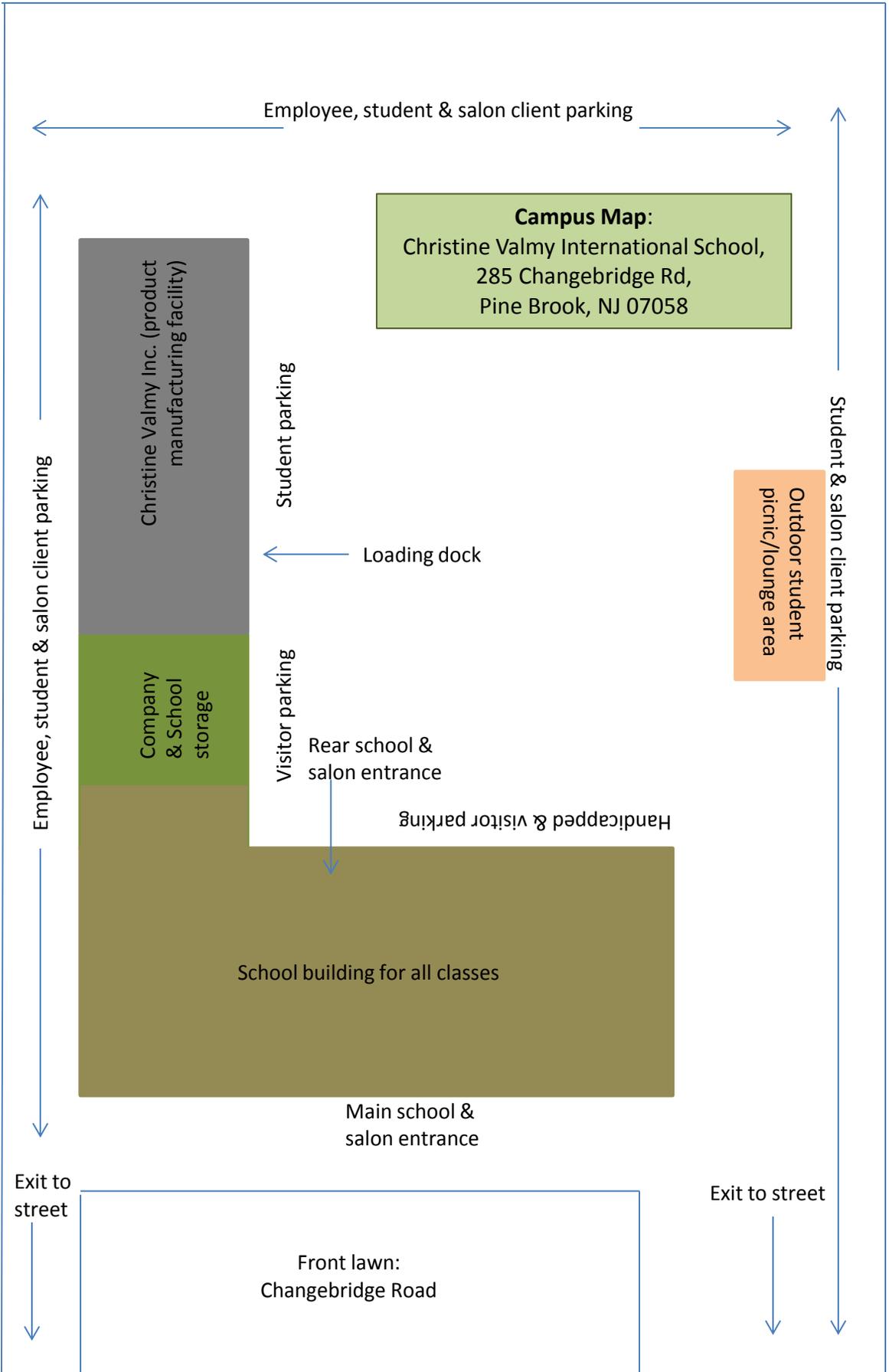
This school’s campus consists of one building. If an emergency evacuation is required, you will be notified by either your instructor or other school administration members. All affected members of the school will follow the emergency plan posted in the area you are currently located in. On an annual basis, the institution will conduct an emergency evacuation drill. Each classroom has emergency maps posted in the room. Please make yourself familiar with these evacuation procedures.

Students and employees should refer to the following people when reporting or seeking help on a criminal incident. Please note that any emergency that requires immediate attention should not be waited upon on to report to the school’s officers, but rather contact the appropriate agency by calling (911).

Institution Officers	Office	Phone Number
Janine Novak	Assistant Director	973-575-1050 x121
Nora Cannizzo	Instructor Supervisor	973-575-1050 x140
Rebecca Batista	Student Services Advisor	973-575-1050 x101

Woods, backs to Changebridge Road & GTS Welco building

Woods, backs to Hoff Corporation. To Shell gas station & 7-11



Employee, student & salon client parking

**Campus Map:**  
Christine Valmy International School,  
285 Changebridge Rd,  
Pine Brook, NJ 07058

Christine Valmy Inc. (product manufacturing facility)

Company & School storage

School building for all classes

Outdoor student picnic/lounge area

Student parking

Loading dock

Visitor parking

Rear school & salon entrance

Handicapped & visitor parking

Main school & salon entrance

Student & salon client parking

Exit to street

Exit to street

Front lawn:  
Changebridge Road





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**Updated as of September 4, 2018**

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As a student of Christine Valmy International School of Esthetics & Cosmetology, located in Pine Brook, NJ, I have received & reviewed the attached Campus Security & Crime Report during my Enrollment appointment at the school. If I am signing this report at a later date, it is because I have been a student for more than one full calendar year, and am required to sign a copy annually, in accordance with Federal & State regulations.

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Student Name

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Student Signature

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School ID #

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Date